



**Cotswold**  
**Application for a street trading licence or consent**  
**Local Government (Miscellaneous Provisions) Act**  
**1982**

For help contact  
[ers@cotswold.gov.uk](mailto:ers@cotswold.gov.uk)  
 Telephone: 01285 623000

\* required information

### Section 1 of 11

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

First name

Family name

E-mail address

Main telephone number

Include country code.

Other telephone number

- Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

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**Your Address**

Address official correspondence should be sent to.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 11**

**FURTHER DETAILS ABOUT THE APPLICANT**

Former name(s)

If currently or previously known by any other name(s), you must record them here.

**Home Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes  No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Date of birth     
dd mm yyyy

Place of birth

National Insurance number

**Section 3 of 11**

**DIRECTORS, PARTNERS, OWNERS AND MANAGERS**

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You must provide details of all COMPANY DIRECTORS and the SECRETARY (if the applicant is a company), all PARTNERS (if it is a partnership), OFFICE BEARERS (if it is a club or association), all OWNERS of the business or premises and all MANAGERS of the business or organisation, including day-to-day MANAGERS OF THE PREMISES. Check for local guidance notes and conditions which may clarify exact requirements.

Are there any such people for whom you need to provide details?

- Yes  No

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**TYPE OF APPLICATION**

Type of application:  New  Renewal  Temporary

Specify the period for which the licence is required (if applicable)

12 months

**Section 5 of 11**

**APPLICATION DETAILS**

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information

Type of application?

- Street trading licence  Street trading consent

Trading name

The Gateway Centre

**What You Want To Trade**

List all the goods and services you want to offer for sale

Mainly hot food and drink pop up stalls in the locations as specified on the plan. There may also be stalls selling other goods, for example Christmas products

Does this include selling food or drink?

- Yes  No

Are you registered as a food business?

- Yes  No

Local authority where you are registered

Cotswold District Council

Registration number

<https://ratings.food.gov.uk/business/en-GB/9409/Relish---Gateway-Centre-Spine-Road>

Where will goods be stored when not on sale?

Most of the stalls will be provided by external contractors. We will ensure that we obtain a copy of their food registration before allowing them to trade. Each business will be responsible for the storage of their food produce.

**When You Want To Trade**

**Continued from previous page...**

Proposed trading times for each day of the week (if applicable)

Day or days	<input type="text" value="Every day"/>
From	<input type="text" value="10:00"/>
To	<input type="text" value="23:00"/>

**Where You Want To Trade**

Type of trading

- Mobile
- Stationary

Street(s) / location(s) where you wish to trade

**Section 6 of 11**

**DETAILS OF VEHICLE, STALL AND/OR CONTAINER**

Will you be using a vehicle in connection with your work as a trader?

- Yes
- No

Description of unit from which you intend to trade, including dimensions

Where will the unit be stored when not in use?

**Section 7 of 11**

**PUBLIC LIABILITY INSURANCE**

You must have a suitable level of public liability insurance to cover this activity – check local requirements.

Do you have public liability insurance?

- Yes
- No

Provide details of the policy

Insurance company

Policy number

Period of cover

Amount of cover (£m)

Continued from previous page...

### Section 8 of 11

#### PREVIOUS APPLICATIONS

Have you, or any person named in or associated with this application, previously applied for a similar licence or registration? (check all that apply)

- No  Yes - application granted and revoked  
 Yes - application granted  Yes - application refused

#### Application Granted

Only provide details about the most recent application – unless stated otherwise in local guidance notes.

Local authority applied to   
Date of licence/registration   
Reference number   
Expiry date

### Section 9 of 11

#### CONVICTIONS

Have you, or any person named in or associated with this application, been convicted of any crime or offence?

- Yes  No

### Section 10 of 11

#### ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

### Section 11 of 11

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.  
the fee depends on the type of application and period

Fee amount (£)

#### DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

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Capacity

Operations Manager - Relish

Date

22 / 09 / 2021  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/street-trading-licence/cotswold/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**OFFICE USE ONLY**

Applicant reference number

The Gateway Centre

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

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